

Designation: Driver: Light Commercial Vehicles.

Job Group: Fabian 07.

Department: Operations.

1) Group Remuneration: -

1. Basic Salary: 60,000 × 2,100 - 62,100 × 2,174 - 64,274 × 217 - 66,523 × 2,328 - 68,851
2. Housing Allowance: 6,000 × 210 - 6,210 × 217 - 6,427 × 225 - 6,652 × 233 - 6,685
3. Commuter Allowance: 9,000 × 315 - 9,315 × 326 - 9,641 × 337 - 9,978 × 349 - 10,328

2) Minimum Requirements: -

1. Holders of a Kenya National Identity Card.
2. A valid Certificate of Good Conduct from the Kenya National Police Service.
3. A valid Clearance Certificate from the Ethics and Anti-corruption Commission.

3) Specific Requirements: -

1. Ordinary National Diploma in Mechanical Engineering (Automotive Option).
2. Valid Class G Driver's License from the National Transport and Safety Authority (NTSA).
3. Professional Mechanic course on Engines & Electronics Maintenance lasting not less than 4 weeks.
4. Proficiency in the use of Microsoft Windows and Microsoft Office.
5. Three (3) years continuous work experience in Engines and Electronics maintenance of light commercial vehicles.

4) Job Description: -

1. Shall report to the Supervisor: Front Office.
2. Shall undertake duties and responsibilities below in accordance with company policies and standard operating procedures, i.e.: -
 - a) Daily inspections of assigned vehicles in order to assure a state of operational readiness.
 - b) Under general direction, undertake all administrative tasks that require the use of the company's pool of light commercial vehicles.
 - c) Preparation of daily vehicle use reports.
 - d) Ensure that assigned vehicles are maintained clean at all times while in the hanger.
 - e) Undertake engine and electronics maintenance for light commercial vehicles.
 - f) Ensure that assigned vehicles are used in a manner that shall not cause physical damage to or loss of the vehicle.