

**Designation:** Superintendent: QA/QC.

**Job Group:** Fabian 05.

**Department:** Technical Services.

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## 1) Group Remuneration: -

1. Basic Salary: 120,000 × 4,200 - 124,200 × 4,347 - 128,547 × 4,499 - 133,046 × 4,657 - 137,703
2. Housing Allowance: 18,000 × 630 - 18,630 × 652 - 19,282 × 675 - 19,957 × 698 - 20,655
3. Commuter Allowance: 12,000 × 420 - 12,420 × 435 - 12,855 × 450 - 13,305 × 466 - 13,770

## 2) Minimum Requirements: -

1. Holders of a Kenya National Identity Card.
2. A valid Certificate of Good Conduct from the Kenya National Police Service.
3. A valid Clearance Certificate from the Ethics and Anti-corruption Commission.

## 3) Specific Requirements: -

1. Bachelor of Science in Mechanical Engineering, or an equivalent qualification.
2. Registered Professional Engineer with the Engineers Board of Kenya (EBK).
3. Corporate Member of the Institution of Engineers of Kenya (IEK).
4. Senior management course lasting not less than 4 weeks.
5. Proficiency in the use of Microsoft Windows, Microsoft Office and AutoCAD Product Design and Manufacturing (PDM) Collection.
6. Eight (8) years continuous work experience in QA/QC operations in steel fabrication industries.

## 4) Job Description: -

1. Shall report to the Manager: Manufacturing.
2. Shall undertake duties and responsibilities below in accordance with the company's policies and standard operating procedures: -
  - a) Middle-Level management of staff in the QA/QC section under Job Groups Fabian 06 ~ Fabian 08, i.e.: - daily work allocation; annual staff appraisal; and handling staff time-off from work.
  - b) Middle-Level management of QA/QC operations. This shall include:- opening and closing work tickets for QA/QC works; provide hands-on technical assistance whenever necessary; preparation of QA/QC reports; appraisal of QA/QC materials, supervision and appraisal of the QA/QC process, proactive process safety management in QA/QC works, and ensuring that the QA/QC inventory is updated and maintained.
  - c) Supervision & coordination of Internship, Apprenticeship and Continuous Professional Development (CPD) programs for the QA/QC section.