

**Designation:** Superintendent: Manufacturing.

**Job Group:** Fabian 05.

**Department:** Technical Services.

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## 1) Group Remuneration: -

1. Basic Salary: 120,000 × 4,200 - 124,200 × 4,347 - 128,547 × 4,499 - 133,046 × 4,657 - 137,703
2. Housing Allowance: 18,000 × 630 - 18,630 × 652 - 19,282 × 675 - 19,957 × 698 - 20,655
3. Commuter Allowance: 12,000 × 420 - 12,420 × 435 - 12,855 × 450 - 13,305 × 466 - 13,770

## 2) Minimum Requirements: -

1. Holders of a Kenya National Identity Card.
2. A valid Certificate of Good Conduct from the Kenya National Police Service.
3. A valid Clearance Certificate from the Ethics and Anti-corruption Commission.

## 3) Specific Requirements: -

1. Bachelor of Science in Manufacturing Engineering & Technology, or an equivalent qualification.
2. Registered Professional Engineer with the Engineers Board of Kenya (EBK).
3. Corporate Member of the Institution of Engineers of Kenya (IEK).
4. Senior management course lasting not less than 4 weeks.
5. Proficiency in the use of Microsoft Windows, Microsoft Office and AutoCAD Product Design and Manufacturing (PDM) Collection.
6. Eight (8) years continuous work experience in management of manufacturing operations for metallic products in a highly automated factory environment.

## 4) Job Description: -

1. Shall report to the Manager: Manufacturing.
2. Shall undertake duties and responsibilities below in accordance with the company's policies and standard operating procedures: -
  - a) Middle-Level management of staff in the Manufacturing section under Job Groups Fabian 06 ~ Fabian 08, i.e.: - daily work allocation; annual staff appraisal; and handling staff time-off from work.
  - b) Middle-Level management of manufacturing operations. This shall include:- appraisal of materials; supervision and appraisal of the manufacturing process; proactive process safety management in manufacturing operations; preparation of manufacturing reports; ensuring 100% availability of manufacturing plant, machinery & equipment (PME) for normal operations; and ensuring that the manufacturing inventory is updated and maintained.
  - c) Supervision & coordination of Internship, Apprenticeship and Continuous Professional Development (CPD) programs for the Manufacturing section.