

Designation: Superintendent: Maintenance.

Job Group: Fabian 05.

Department: Technical Services.

1) Group Remuneration: -

1. Basic Salary: 120,000 × 4,200 - 124,200 × 4,347 - 128,547 × 4,499 - 133,046 × 4,657 - 137,703
2. Housing Allowance: 18,000 × 630 - 18,630 × 652 - 19,282 × 675 - 19,957 × 698 - 20,655
3. Commuter Allowance: 12,000 × 420 - 12,420 × 435 - 12,855 × 450 - 13,305 × 466 - 13,770

2) Minimum Requirements: -

1. Holders of a Kenya National Identity Card.
2. A valid Certificate of Good Conduct from the Kenya National Police Service.
3. A valid Clearance Certificate from the Ethics and Anti-corruption Commission.

3) Specific Requirements: -

1. Bachelors degree in Engineering.
2. Registered Professional Engineer with the Engineers Board of Kenya (EBK).
3. Corporate Member of the Institution of Engineers of Kenya (IEK).
4. Senior management course lasting not less than 4 weeks.
5. Proficiency in the use of Microsoft Windows and Microsoft Office..
6. Eight (8) years continuous work experience in maintenance management either in the oil and gas, marine or manufacturing industries.

4) Job Description: -

1. Shall report to the Manager: Maintenance.
2. Shall undertake duties and responsibilities below in accordance with the company's policies and standard operating procedures: -
 - a) Middle-Level management of staff in the Maintenance section under Job Groups Fabian 06 ~ Fabian 08, i.e.: - daily work allocation; annual staff appraisal; and handling staff time-off from work.
 - b) Middle-Level management of maintenance operations. This shall include:- opening and closing maintenance work tickets; hands-on technical assistance whenever necessary; preparation of maintenance reports; ensuring that the maintenance register is updated and maintained; ensure 100% availability of all buildings & premises, and plant, machinery & equipment (PME) for normal operations; and ensure that the maintenance inventory is updated and maintained.
 - c) Supervision & coordination of Internship, Apprenticeship and Continuous Professional Development (CPD) programs for the Maintenance section.